

Town Of Lamont, Oklahoma

Independent Accountant's Report on
Applying Agreed-Upon Procedures

Year Ended June 30, 2013

Kimberlye R. Mayer, CPA, P.C.

735 West Doolin

Blackwell, OK 74631

(580) 363-1453
Fax (580) 363-0068

Independent Accountant's Report

To the Specified Users of the Report:

Board of Trustees of the Town of Lamont
Lamont, Oklahoma

Board of Trustees of the Lamont Public Works Authority
Lamont, Oklahoma

We have compiled the accompanying Summary of Changes in Fund Balances – Cash Basis of the Town of Lamont and Public Trust for the year ended June 30, 2013, the Budgetary Comparison Schedule – Cash Basis – General Fund, and the Statement of Revenues, Expenses and Changes in Net Position – Cash Basis – Lamont Public Works Authority for the year ended June 30, 2013. The financial statements have been prepared in a format and basis of accounting, as prescribed by Oklahoma Statutes, that demonstrates compliance with the cash basis and budget laws of the State of Oklahoma applicable to municipalities and the presentation requirements prescribed in Oklahoma Statutes §11-17-105-.107 and §60-180-1-.3.

We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or any other form of assurance about whether the financial statements are in accordance with the form prescribed by Oklahoma Statutes, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America in the United States.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the form prescribed by Oklahoma Statutes and for designing, implementing, and maintaining internal control relevant to the preparation and fair representation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared on the basis of accounting prescribed by Oklahoma Statutes. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Town's assets, liabilities, equity, revenues and expenses. Accordingly, these financial statements are not designed for those who are not informed about such matters.

Additionally, we have performed the procedures enumerated on the next page which were agreed to by the specified users of the report, as identified above, and as defined within the applicable state laws of the State of Oklahoma, solely to assist the Town and Public Works Authority in meeting its financial accountability requirements as prescribed by applicable Oklahoma law and evaluating compliance with specified legal or contractual requirements for the fiscal year ended June 30, 2013. Management of the Town of Lamont is responsible for the Town's financial accountability and its compliance with those legal and contractual requirements. This agreed-upon procedures engagement was conducted in accordance with the attestation standards established by the American Institute of Certified Public Accountants and the additional requirements prescribed in Oklahoma Statutes §11-17-105-.107 and §60-180-1-.3. The sufficiency of the procedures is solely the responsibility of those parties specified in this report.

Procedures and Findings:

As to the Town of Lamont as of and for the fiscal year ended June 30, 2013:

1. **Procedures Performed:** From the Town's trial balances, we compiled a cash basis schedule of changes in fund balances for each fund (see page 5) and compared the schedule results to the statutory prohibition of creating fund balance deficits to report any noted instances of noncompliance.

Findings: No instances of noncompliance noted.

2. **Procedures Performed:** From the Town's trial balances, we compiled a cash basis budget and actual financial schedule for the General Fund (see page 6) and compared the actual expenditures reported to the authorized appropriations to report any noted instances of noncompliance with the appropriation limitations.

Findings: No instances of noncompliance noted.

3. **Procedures Performed:** We agreed the Town's material bank account balances to bank statements, and traced the timely clearance of significant reconciling items to report any significant or unusual instances of reconciling items that have not cleared.

Findings: No unusual reconciling items were noted that did not clear on a timely basis.

4. **Procedures Performed:** We compared the Town's uninsured deposits to fair value of pledged collateral to report any amounts of uninsured and uncollateralized deposits.

Findings: The Town had uninsured/uncollateralized deposits at June 30, 2013 in the amount of \$182,983.

5. **Procedures Performed:** We compared the Town's use of material-restricted revenues and resources to their restrictions to report any noted instances of noncompliance.

Findings: No instances of noncompliance were noted.

6. **Procedures Performed:** We compared the accounting for the Town's activities by fund to the legal and contractual requirements for separate funds to report any noted instances of noncompliance.

Findings: No instances of noncompliance noted.

7. **Procedures Performed:** A search for Town debt agreements was performed to identify any contractually required reserve balances and debt service coverage requirements of bond indentures for the purpose of determining contract compliance.

Findings: The Town had no debt, therefore no debt service coverage requirements of bond indentures were evaluated for compliance.

As to the Lamont Public Works Authority as of and for the fiscal year ended June 30, 2013:

1. **Procedures Performed:** From the Authority's trial balances, we compiled a schedule of revenues, expenses and changes in fund balances - cash basis for the Authority (see page 7) and compared the schedule results to the applicable trust prohibitions for creating net asset deficits to report any noted instance of noncompliance.

Findings: No instances of noncompliance noted.

2. **Procedures Performed:** We agreed the Authority's material bank account balances to bank statements, and trace the timely clearance of significant reconciling items to report any significant or unusual instances of reconciling items that have not cleared.

Findings: No unusual reconciling items were noted that did not clear on a timely basis.

3. **Procedures Performed:** We compared the Authority's uninsured deposits to fair value of pledged collateral to report any amounts of uninsured and uncollateralized deposits.

Findings: The Town had uninsured/uncollateralized deposits at June 30, 2013 in the amount of \$182,983.

4. **Procedures Performed:** We compared the Authority's use of material-restricted revenues and resources to their restrictions to report any noted instances of noncompliance.

Findings: No instances of noncompliance were noted.

5. **Procedures Performed:** We compared the accounting for the Authority's activities by fund to the legal and contractual requirements for separate funds to report any noted instances on noncompliance.

Findings: No instances of noncompliance were noted.

6. **Procedures Performed:** A search for the Authority's debt agreements was performed to identify any contractually required reserve balances and debt service coverage requirements of bond indentures for the purpose of determining contract compliance.

Findings: The Authority had no debt, therefore no debt service coverage requirements of bond indentures were evaluated for compliance.

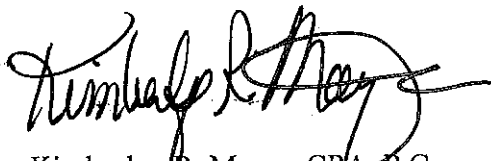
As to the Town of Lamont and Lamont Public Works Authority grant programs, as of and for the fiscal year ended June 30, 2013:

1. **Procedures Performed:** From the Town and Authority's trial balances, we compiled a schedule of grant activity for each grant/contract (see page 8) and compared the receipts and disbursements to grant agreements and supporting information to report any noted instances of noncompliance with the grant agreements.

Findings: No instances of noncompliance were noted.

We were not engaged to and did not conduct an examination, the objective of which would be the expression of an opinion on compliance. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the specified users, as identified above, and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in black ink, appearing to read "Kimberley R. Mayer", with a stylized flourish at the end.

Kimberlye R. Mayer, CPA, P.C.
January 5, 2014

TOWN OF LAMONT, OKLAHOMA
STATEMENT OF CHANGES IN FUND BALANCES
CASH BASIS
YEAR ENDED JUNE 30, 2013

	Fund Balances <u>6/30/12</u>	Change <u></u>	Fund Balances <u>6/30/13</u>
TOWN:			
General Fund	\$ 112,960	\$ 45,571	\$ 158,531
Fire Department Fund	<u>4,046</u>	<u>(2,272)</u>	<u>1,774</u>
Total Town	<u>117,006</u>	<u>43,299</u>	<u>160,305</u>
 PUBLIC WORKS AUTHORITY:			
Lamont Public Works Authority	<u>231,644</u>	<u>60,073</u>	<u>291,717</u>
PWA Subtotal	<u>231,644</u>	<u>60,073</u>	<u>291,717</u>
 TOWN TOTALS	<u><u>\$ 348,650</u></u>	<u><u>\$ 103,372</u></u>	<u><u>\$ 452,022</u></u>

TOWN OF LAMONT, OKLAHOMA
BUDGETARY COMPARISON SCHEDULE - CASH BASIS
GENERAL FUND
YEAR ENDED JUNE 30, 2013

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget
				Positive (Negative)
				\$
Beginning budgetary fund balance	\$ 112,960	\$ 112,960	\$ 112,960	\$
Resources (Inflows):				
Sales tax	140,000	140,000	147,722	7,722
Cigarette tax	5,000	5,000	1,815	(3,185)
Franchise taxes	20,000	20,000	14,388	(5,612)
Gas excise tax	1,500	1,500	780	(720)
Alcoholic beverage tax	15,000	15,000	12,654	(2,346)
Motor vehicle tax	3,000	3,000	2,991	(9)
Use tax	8,000	8,000	6,668	(1,332)
Interest	250	250	218	(32)
Police fines	50,000	50,000	11,918	(38,082)
Other revenues	30,000	30,000	23,383	(6,617)
Grant income	32,000	32,000	49,066	17,066
Total Resources	<u>304,750</u>	<u>304,750</u>	<u>271,603</u>	<u>(33,147)</u>
Charges (Outflows):				
General Government:				
Personnel services	56,400	56,400	44,198	12,202
Materials and supplies	40,000	40,000	5,866	34,134
Other services and charges	45,000	45,000	42,083	2,917
Capital outlay				
Total General Government	<u>141,400</u>	<u>141,400</u>	<u>92,147</u>	<u>49,253</u>
Police Department:				
Personnel services	45,900	45,900	38,275	7,625
Materials and supplies	16,000	16,000	11,616	4,384
Other services and charges	28,000	28,000	16,988	11,012
Total Police Department	<u>89,900</u>	<u>89,900</u>	<u>66,879</u>	<u>23,021</u>
Street and Alley:				
Materials and supplies	1,000	1,000	579	421
Other services and charges	10,000	10,000	15,361	(5,361)
Capital outlay				
Total Street and Alley	<u>11,000</u>	<u>11,000</u>	<u>15,940</u>	<u>(4,940)</u>
Total Charges	<u>242,300</u>	<u>242,300</u>	<u>174,966</u>	<u>67,334</u>
Grants expense			(49,066)	(49,066)
Transfer in (out)			(2,000)	(2,000)
Ending budgetary fund balance	<u>\$ 175,410</u>	<u>\$ 175,410</u>	<u>\$ 158,531</u>	<u>\$ (16,879)</u>

See accountant's report on agreed-upon procedures

TOWN OF LAMONT, OKLAHOMA
STATEMENT OF REVENUES, EXPENSES AND CHANGES
IN NET POSITION - CASH BASIS
LAMONT PUBLIC WORKS AUTHORITY
YEAR ENDED JUNE 30, 2013

Operating Revenues:	
Charges for services:	
Water	\$ 104,899
Sewer	49,249
Sanitation	19,940
Other income	1,169
Total Operating Revenues	<u>175,257</u>
Operating Expenses:	
Administration	58,663
Water	40,557
Sewer	12,257
Sanitation	18,630
Capital Outlay	
Total Operating Expenses	<u>130,107</u>
Operating income (loss)	45,150
Non-Operating Revenues (Expenses):	
Interest income	1,873
FEMA	15,050
Total Non-Operating Revenues (Expenses)	<u>16,923</u>
Net Income (Loss) Before Transfers	62,073
Transfers in (out)	<u>(2,000)</u>
Change in Net Position	60,073
Net Position, beginning of year	<u>231,644</u>
Net Position, end of year	<u><u>\$ 291,717</u></u>

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TOWN OF LAMONT, OKLAHOMA
SCHEDULE OF GRANT ACTIVITY
CASH BASIS
YEAR ENDED JUNE 30, 2013

<u>Grantor</u>	<u>Program or CFDA #</u>	<u>Award Amount</u>	<u>Amount Received</u>	<u>Amount Disbursed</u>	<u>Amount Unexpended</u>
State Dept. of Agriculture		\$ 4,484	\$ 4,484	\$ 4,484	\$
Oklahoma Dept. of Commerce					
REAP		\$ 32,000	\$ 32,000	\$ 32,000	\$
Oklahoma Dept. of Commerce					
13798-1-CDBG			\$ 17,066	\$ 17,066	

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